

Henderson College



ENROLMENT APPLICATION

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STUDENT DETAILS

Surname:	<input type="text"/>	Date:	<input type="text"/>		
Given Name:	<input type="text"/>	<div style="border: 1px solid black; padding: 20px; text-align: center;">INSERT PHOTO</div>			
Address:	<input type="text"/>				
Suburb:	<input type="text"/>				
Postcode:	<input type="text"/>			State:	<input type="text"/>
Gender:	<input type="text"/>			Date of Birth:	<input type="text"/>
Year Level:	<input type="text"/>			Country of Birth:	<input type="text"/>
VSN:	<input type="text"/>	Year Commencing:	<input type="text"/>	Aboriginal/Torres Strait Islander: Yes <input type="checkbox"/> No <input type="checkbox"/>	
(Victorian Student Number)					

PREVIOUS SCHOOL ATTENDED

Name of School:	<input type="text"/>		
Address:	<input type="text"/>	Phone No:	<input type="text"/>
Year Level Completed:	<input type="text"/>	Date of Last Attendance:	<input type="text"/>

I/we give permission for Henderson College to contact the previous school or pre-school.

FEMALE PARENT/GUARDIAN

MALE PARENT/GUARDIAN

OFFICE USE ONLY

<input type="checkbox"/> Enrolment Fee	<input type="checkbox"/> Court Orders	<input type="checkbox"/> Acceptance	<input type="checkbox"/> Non-Acceptance
<input type="checkbox"/> Interview	<input type="checkbox"/> Birth Certificates	<input type="checkbox"/> Entrance Testing	<input type="checkbox"/> Waiting List
<input type="checkbox"/> Reports	<input type="checkbox"/> Immunisation Certificate		

RESIDENTIAL FAMILY INFORMATION (Important for applications for special grants such as ESL etc)

FEMALE PARENT/GUARDIAN

MALE PARENT/GUARDIAN

Marital Status:	<input type="text"/>	Marital Status:	<input type="text"/>
Relationship:	<input type="text"/>	Relationship:	<input type="text"/>
Given Name:	<input type="text"/>	Given Name:	<input type="text"/>
Surname:	<input type="text"/>	Surname:	<input type="text"/>
Employer:	<input type="text"/>	Employer:	<input type="text"/>
Occupation:	<input type="text"/>	Occupation:	<input type="text"/>
Home Ph:	<input type="text"/>	Home Ph:	<input type="text"/>
Mobile Ph:	<input type="text"/>	Mobile Ph:	<input type="text"/>
Nationality	<input type="text"/>	Nationality:	<input type="text"/>
Country of Birth	<input type="text"/>	Country of Birth:	<input type="text"/>
If applicable VISA No:	<input type="text"/>	If applicable VISA No:	<input type="text"/>
Languages Spoken:	<input type="text"/>	Languages Spoken:	<input type="text"/>
Religion:	<input type="text"/>	Religion:	<input type="text"/>
Email Address:	<input type="text"/>	Email Address:	<input type="text"/>

NAMES OF OTHER CHILDREN:

Name:	<input type="text"/>	Age:	<input type="text"/>	Name:	<input type="text"/>	Age:	<input type="text"/>
Name:	<input type="text"/>	Age:	<input type="text"/>	Name:	<input type="text"/>	Age:	<input type="text"/>

RESTRICTIONS

Are there any Court Orders relating to or which affect this student?

Please Circle Yes/No

****Include Family Law Act Orders (Residence, contact and specific issues orders), Intervention Orders, Restraining Orders, Child Protection Orders***

If YES, please describe these orders (a copy must be provided to the school).

NON-RESIDENTIAL FAMILY INFORMATION (Important for applications for special grants such as ESL etc)

FEMALE PARENT/GUARDIAN

MALE PARENT/GUARDIAN

Marital Status:	<input type="text"/>	Marital Status:	<input type="text"/>
Relationship:	<input type="text"/>	Relationship:	<input type="text"/>
Given Name:	<input type="text"/>	Given Name:	<input type="text"/>
Surname:	<input type="text"/>	Surname:	<input type="text"/>
Employer:	<input type="text"/>	Employer:	<input type="text"/>
Occupation:	<input type="text"/>	Occupation:	<input type="text"/>
Home Ph:	<input type="text"/>	Home Ph:	<input type="text"/>
Mobile Ph:	<input type="text"/>	Mobile Ph:	<input type="text"/>
Nationality:	<input type="text"/>	Nationality:	<input type="text"/>
Country of Birth:	<input type="text"/>	Country of Birth:	<input type="text"/>
If applicable VISA No:	<input type="text"/>	If applicable VISA No:	<input type="text"/>
Languages Spoken:	<input type="text"/>	Languages Spoken:	<input type="text"/>
Religion:	<input type="text"/>	Religion:	<input type="text"/>

PERSON/S RESPONSIBLE FOR PAYMENT OF FEES

1. I/we declare, to the best of my/our knowledge, that all the information above is true and correct.
2. I/we agree to pay all tuition and other College expenses in advance, pertaining to my/our child's enrolment and each parent/guardian as the case may be, is jointly and severally liable for the payment of fees and expenses as incurred by my/our child.
3. I/we have read and accept the Conditions of Enrolment (Please see overleaf).
4. I/we agree to give at least one term's notice of our intention to withdraw my/our child from the College, or pay fees in lieu of due notice. Any variation to this will be at the Principal's discretion.

**Person/s responsible for payment of fees to complete section below *Please also note reports and newsletters will be sent to this address*

Title: First Name: Surname:

MAILING ADDRESS: Street No/Post Box No: Street Name:

Suburb/Town: Postcode:

Hm Phone: Wk Phone: Mb Phone:

SIGNATURE OF PERSON/S RESPONSIBLE FOR FEES/EXPENSES PAYMENT:

DRIVER'S LICENCE NO.

DRIVER'S LICENCE NO.

CONDITIONS OF ENROLMENT

In this Application for Enrolment, "College" means Henderson College and where the context permits, "our child" means the child referred to on the Application under the heading "Student Information" being the child in respect of whom this application is made.

1. I/we will support the Christian ethos and philosophy of the College at all times while our child is enrolled. I/we will endeavour to support and uphold the principles, practices and educational policies of the College in every way. Further, I/we will ensure that, in after-hours meetings of College students under our jurisdiction or organised by us, the Christian principles and moral standards of the College will be upheld at all times.
2. I/we understand and agree that:
 - (a) My/Our child must abide by the College Rules in force from time to time as interpreted by the College and the continued attendance at the College is at the absolute discretion of the College Board and Administration.
 - (b) The College reserves the right to take any disciplinary action thought appropriate in relation to any student whose attitude, progress or behaviour is not, in the College's opinion, conducive to the welfare to that student or the College.
3. I/we recognise that the College reserves the right to amend its educational program. While every care will be taken, this may include the right to discontinue teaching subjects or adjusting other programs as deemed necessary.
4. I/we recognise that for our child to progress academically it is essential that he/she have confidence in the staff of the College. Therefore, I/we will do all in my/our power to see that our child respects and obeys the staff and rules of the College. If our child should experience any difficulty in the College, I/we will in no case complain to any other parents but will bring any necessary complaints directly to the College Administration.
5. I/we agree to uphold and support the high academic standards of the College by providing a place at home for my/our child to take study and giving them positive encouragement while reinforcing the necessity for the completion of home work and assignments.
6. I/we give permission for my/our child to take part in all College activities, including sports and College sponsored trips away from the College and understand and accept that teachers will be responsible and liable for such reasonable care and protection as is normally given by parents.
7. In the event of injury or illness to my/our child necessitating urgent hospital and/or medical treatment including injections, blood transfusions, surgery and the like, and if the parent or guardian is not readily available to authorise such treatment, I/we authorise the Principal or, in their absence, a member of the College staff to give the necessary authority for such treatment without the College or such person incurring any legal liability to the parent, guardian or pupil in so doing.
8. I/we agree to actively support and to assist where possible in the life of the College program.
9. I/we recognise that the Conditions of Enrolment may be amended at the discretion of the College Board at any time. In so doing, I/we understand that due notice will be given of such change.
10. I/we will be responsible for any costs incurred in the recovery of outstanding accounts.

CONDITIONS FOR ENROLMENT SIGNATURE OF PARENT/GUARDIAN:

FEMALE PARENT/GUARDIAN

MALE PARENT/GUARDIAN

COLLEGE PRINCIPAL

ENROLMENT CHECKLIST PARENT/GUARDIAN

1. Enclose a copy of the student's latest academic report.
2. Enclose a non-refundable application fee of \$50.00.
3. Enclose a copy of the Birth Certificate.
4. Enclose a copy of the Immunisation certificate or Record.

Before we can legally accept any child into a Prep or Year 1 Class, we must sight the above documents.